

District Court of Washington, County of \_\_\_\_\_  
华盛顿州 县区法院

\_\_\_\_\_  
Plaintiff,  
原告,

vs.  
诉

\_\_\_\_\_  
Defendant.  
被告。

No. \_\_\_\_\_  
编号

**CERTIFICATE OF SERVICE**  
送达证明

I, (Name) \_\_\_\_\_ declare that I am not the plaintiff,  
defendant, or a witness, and I served the *Notice of Small Claim* on:  
本人, (姓名) \_\_\_\_\_ 声明我不是原告、被告或证人, 并且我在以  
下时间送达了小额诉讼通知:

**Name of Defendant**  
被告姓名

**Address Where Served**  
送达地址

**Date of Service**  
送达日期

Defendant is a LLC, corporation, or other business entity.  
被告是有限责任公司、公司或其他商业实体。

**Title and Name of Person Served**  
接受送达人员的职务和姓名

By:  
发件人:

**PERSONAL SERVICE**  
亲自送达

I served the above by delivering a true copy to the defendant personally in \_\_\_\_\_  
County, State of Washington at the above address.

我通过亲自向被告送达真实副本的方式完成了上述送达，送达地点为华盛顿州 \_\_\_\_\_ 县，地址如上所述。

**[ ] SUBSTITUTE SERVICE**

替代送达

I served the above by delivering a true copy to the defendant's usual place of abode as listed above in \_\_\_\_\_ County, State of Washington, and leaving it with a person over 12 years of age residing there, as follows:

我通过将上述文件的真实副本送达到被告在华盛顿州 \_\_\_\_\_ 县的上述常住地址，并将其交给居住在那里的年满12岁以上的人，完成了上述文件的送达，具体如下：

**Name of Person Receiving a Copy**

接收副本的人员姓名

**Date of Service**

送达日期

**[ ] SERVICE BY MAIL** (Attach to this form both the postal receipt and the return receipt signed by the defendant.)

邮寄送达 ( (请将邮政收据和被告签字的回执附于此表格)

I served the Notice by depositing in the United States Post Office in \_\_\_\_\_ County, State of Washington, a true copy of the Notice enclosed in a sealed envelope having adequate postage and sent Certified or Registered Mail, Restricted Delivery, Return Receipt Requested, as follows:

我通过将副本放入密封信封并附上足够邮资的方式，将上述通知寄出。信封已通过美国邮政服务在华盛顿州 \_\_\_\_\_ 县寄出，并采用挂号邮件或挂号信，限制性投递，要求回执的方式寄送，具体情况如下：

**Address of Post Office**

邮局地址

**Date Mailed**

邮寄日期

**Addressed to (Name of Defendant):**

收件人 (被告姓名) :

**Mailing Address of Defendant**

被告的邮寄地址

I declare under penalty of perjury that the foregoing is true and correct and that I was, at the time of service of the above notice(s), a resident of the State of Washington over the age of 18 years and not a party to the above-numbered claim.

本人声明，上述内容真实且正确，并且在送达上述通知时，我是年满18岁的华盛顿州居民并且不是上述索赔的一方，否则愿受伪证罪处罚。

DATED: \_\_\_\_\_

日期:

\_\_\_\_\_  
Signature of Server

送达人签名

Server's Phone No. \_\_\_\_\_

送达人电话号码

\_\_\_\_\_  
Address of Server

送达人地址